

Online Application System Manual (for applicants)

※All candidates must read carefully before applying.

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To all applicants to prefectural high schools

- Third-year junior high school students should complete the procedures according to the "school deadlines" set by each junior high school. Also, if you wish to change any information you have registered on your online application, such as on your Application Form, please first consult with your teacher at your junior high school or other institution. (Making changes solely through the online application will not complete your application.)
- There are set periods and times for acceptance of each procedure. Once the application period and time deadline has passed, applications cannot be accepted or withdrawn, and fees cannot be paid or refunded. Please strictly adhere to the reception periods and times.
- The Examination Ticket and Examination Guide will be issued within the specified period below. It may take several days from the time of the Confirmation Email until you receive the Examination Ticket and Examination Guide. You can check the status of your application using the method described in "How to Check the Status of Application" on P.18, so please refrain from calling the high school to inquire.

1 Online Application Process

Schedule

①User Registration (at any time)

【The First Selection, Selection Related to the Integrated Junior and Senior High School Education, Special Selection, Special Sports Selection】

- ①Entering and Printing Application Form / Filling Payment Slip or Printing Payment Information Page
Dec 2nd at 9 ~ Jan 15th at 17
- ②Payment Period for electronic payment via the online application system Dec 2nd at 9 ~ Jan 15th at 17
- ③Submit school records and application documents to high school
(For junior high school students, the junior high school will submit the school records and application documents.)
School Records Jan 16th at 9 ~ 22nd at 17
Application Documents (Excluding weekends and holidays)
Full-time Course Jan 23rd ~ 27th (from 9 to 16, from 9 to 15 on the last day)
Part-time / Correspondence Course Jan 23rd ~ 27th (from 13 to 20, from 13 to 17 on the last day)
- ④Confirmation of Receipt of Application Jan 23rd ~ 27th (You will receive an email from the high school you applied to confirm that your application was received.)
- ⑤Printing Examination Ticket and Examination Guide Jan 24th ~ 28th

【The Second Selection, Specialized Course Selection】

- ①Entering and Printing Application Form / Filling Payment Slip or Printing Payment Information Page
Feb 5th at 9 ~ Feb 20th at 17
- ②Payment Period for electronic payment via the online application system Feb 5 at 9 ~ Feb 20 at 17
- ③Submit school records and application documents to high school (For junior high school students, the junior high school will submit the school records and application documents.)
School Records Full-time Course Feb 14th at 9 ~ 26th at 12
Part-time Course Feb 14th at 9 ~ 25th at 17
Correspondence Course Matsuzaka High Feb 14th at 9 ~ 25th at 12
Hokusei High Feb 14th at 9 ~ 25th at 17
- Application Documents (Excluding weekends and holidays)
Full-time Course Feb 21st ~ 26th (from 9 to 16, from 9 to 12 on the last day)
Part-time Course Feb 21st ~ 25th (from 13 to 20, from 13 to 17 on the last day)
Correspondence Course Matsuzaka High Feb 21st ~ 25th (from 9 to 16, from 9 to 12 on the last day)
Hokusei High Feb 21st ~ 25th(from 13 to 20, from 13 to 17 on the last day)
- ④Confirmation of Receipt of Application Feb 14th ~ 26th (You will receive an email from the high school you applied to confirm that your application was received.)
- ⑤Issue of Examination Ticket and Examination Guide Feb 21st ~ 27th

【Change the School of Choice in the Second Selection】

- ①Entering and Printing Application Form / Filling Payment Slip or Printing Payment Information Page
 Full-time Course Feb 27th at 9 ~ Mar 5th at 12 / Part-time Course Feb 27th at 9 ~ Mar 4th at 17
 Correspondence Course Matsuzaka High Feb 27th at 9 ~ Mar 4th at 16 / Hokusei High Feb 27th at 9 ~ Mar 4th at 17
- ②Payment Period for electronic payment via the online application system
 Full-time Course Feb 27th at 9 ~ Mar 5th at 12 / Part-time Course Feb 27th at 9 ~ Mar 4th at 17
- ③Submit school records and application documents to high school (For junior high school students, the junior high school will submit the school records and application documents.)
 School Records Full-time Course Feb 27th at 9 ~ Mar 5th at 12 / Part-time Course Feb 27th at 9 ~ Mar 4th at 17
 Correspondence Course Matsuzaka High Feb 27th at 9 ~ Mar 4th at 16
 Hokusei High Feb 27th at 9 ~ Mar 4th at 17
- Documents related to change of the school of choice
 Full-time Course Mar 3rd ~ 5th (from 9 to 16, from 9 to 12 on the last day)
 Part-time Course Mar 3rd ~ 4th (from 13 to 20, from 13 to 17 on the last day)
 Correspondence Course Matsuzaka High Mar 3rd ~ 4th (from 9 to 16)
 Hokusei High Mar 3rd ~ 4th (from 13 to 20, from 13 to 17 on the last day)
- ④Confirmation of Receipt of Application Feb 27th ~ Mar 5th (You will receive an email from the high school you applied to confirm that your application was received.)
- ⑤Issue of Examination Ticket and Examination Guide Mar 3rd ~ 6th

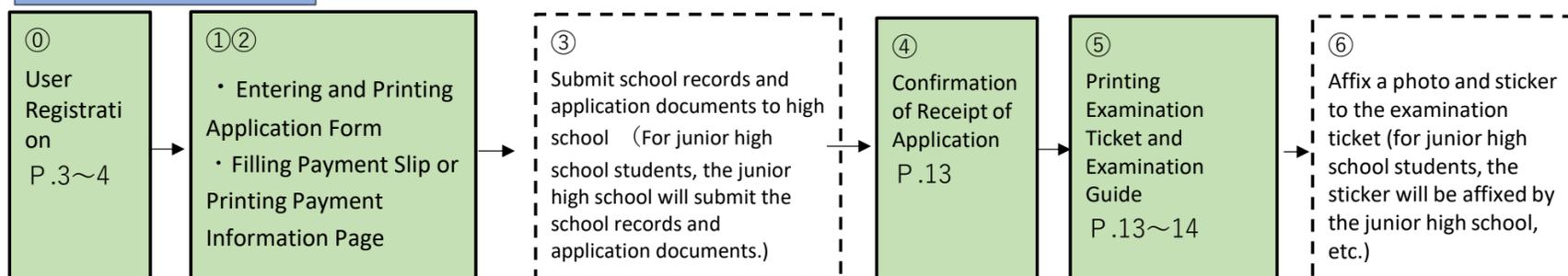
【Re-Enrollment Selection】

- ①Entering and Printing Application Form / Filling Payment Slip or Printing Payment Information Page
 Full-time Course Mar 17th at 16 ~ 19th at 12 / Part-time Course Mar 17th at 16 ~ 19th at 17
 Correspondence Course Mar 17th at 16 ~ 31st at 12
- ②Payment Period for electronic payment via the online application system
 Full-time Course Mar 17th at 16 ~ 19th at 12 / Part-time Course Mar 17th at 16 ~ 19th at 17
- ③Submit school records and application documents to high school (For junior high school students, the junior high school will submit the school records and application documents.)
 School Records Full-time Course Mar 17th at 16 ~ 19th at 12 / Part-time Course Mar 17th at 16 ~ 19th at 17
 Correspondence Course Mar 17th at 16 ~ Mar 31st at 12
- Application Documents Full-time Course Mar 18th from 9 to 16, 19th from 9 to 12
 Part-time Course Mar 18th from 13 to 20, 19th from 13 to 17
 Correspondence Course Mar 25st ~ 31st(from 9 to 16, from 9 to 12 on the last day)
- ④Confirmation of Receipt of Application
 Full-time Course/Part-time Course Mar 17th ~ 19th Correspondence Course Mar 17th ~ 31st
 (You will receive an email from the high school you applied to confirm that your application was received.)
- ⑤Issue of Examination Ticket and Examination Guide
 Full-time Course/Part-time Course Mar 18th ~ 19th Correspondence Course Mar 25th ~ 31st

【Additional Selection(Part-time night schools)】

- ①Entering and Printing Application Form / Filling Payment Slip or Printing Payment Information Page
 Mar 25th at 16 ~ 26th at 17
- ②Payment Period for electronic payment via the online application system Mar 25th at 16 ~ 26th at 17
- ③Submit school records and application documents to high school
 (For junior high school students, the junior high school will submit the school records and application documents.)
 School Records Mar 25th at 16 ~ 26th at 17
 Application Documents Mar 25th from 16 to 20, 26th from 13 to 17
- ④Confirmation of Receipt of Application Mar 25th ~ 26th (You will receive an email from the high school you applied to confirm that your application was received.)
- ⑤Issue of Examination Ticket and Examination Guide Mar 25th ~ 26th

Application Process



<if necessary> Confirmation of application procedures P.18-19 Corrections to the application form P.19-24

2 Preparation Before Applying Online

Prepare a computer or smartphone with internet access, and an email address.(If you already have an email address, you do not need to create one.) If you do not have an email address, please refer to the following method to obtain one.

For Gmail addresses

1. Connect to the Internet and search for "Create a Gmail account" ⇒ ② Access the "Create a Gmail account - Gmail Help" page
- ⇒ ③ Click "Create an account" ⇒ ④ Enter the required information on the "Create a Google Account" page. ⇒ ⑤ Click "Agree" to the terms of use and you will receive an email address (your registered "username" with "@gmail.com" added).



- Please make sure that you are set up to receive emails from "pref-mie@apply.e-tumo.jp".
- If you are using carrier email provided by a mobile phone carrier, or if you have implemented measures to prevent spam, you may not receive emails due to refusal to receive emails containing your ID and password for application.
- Please check the spam mail protection settings provided by your mobile phone carrier.

3 Online Application System Operation Procedure

1 User Registration

- (1) Access the Mie Prefecture Electronic Application and Notification System using method A or B.

A

Enter the URL below to access the system.
<https://apply.e-tumo.jp/pref-mie-u/>

B

Scan the QR code on the right to access the system.

*QR Code is a registered trademark of DENSO WAVE Inc.



- (2) Click on "User Registration" in the top right corner of the Mie Prefecture Electronic Application and Notification System homepage.

On a PC

On a smartphone

① Click "User Registration"

② Check the Terms of Use and click "Agree"

① The screen will switch to the "Terms of Use" screen.
 ② Check the terms of use and click "Agree"

↓

Once you agree to the terms of use, you will be directed to the user registration page.

- (3) Register the email address for user registration.

③ Select "Individual"

④ Enter your email address

⑤ Enter the same email address again

⑥ Click "Register"

*If you have older brothers or sisters and would like to use the same email address as your previous user registration, you will need to change your user information, such as your name. After logging in, click on "User Information" in the top right-hand corner of the screen and change your user information.

(4) An email will be sent to the registered email address. Access the URL stated in the email.



An email will be sent to the email address you registered.

↓

Open the email you received and access the URL provided.

↓

The user registration screen will open, so enter the remaining information.

利用者管理

利用者登録

登録された個人情報、本電子申込に係る事務以外には利用致しません。

利用者区分
個人

利用者ID
○○○○○@○○.ne.jp

パスワードを入力してください 必須
パスワードは6~20文字、3種類以上の文字で入力してください。使用可能文字は、英大文字、英小文字、数字、記号です。
Aa1234

パスワード(確認用)を入力してください 必須
同じものをもう一度入力してください。
Aa1234

氏名(フリガナ)を入力してください 必須
氏(フリガナ): ミエ 名(フリガナ): ジロウ

氏名を入力してください 必須
氏: 三重 名: 二郎

性別を選択してください
 男性
 女性
選択解除

郵便番号を入力してください 必須
ハイフンなしで入力してください。
入力例) 514-0000は5140000と入力
郵便番号: 5140000 住所検索

住所を入力してください 必須
住所: 津市○○町○○番地

電話番号1を入力してください 必須
ハイフンは任意で入力してください。
入力例) 012-345-6789 または 0123456789 と入力
090

電話番号2を入力してください
ハイフンは任意で入力してください。
入力例) 012-345-6789 または 0123456789 と入力
059

メールアドレス1
○○○○○@○○.ne.jp

メールアドレス2を入力してください
各種通知メールを受信したいメールアドレスを登録できます。
※携帯電話のメールアドレスの場合、迷惑メール対策により受信できない可能性がありますので、携帯の設定をご確認ください。

確認へ進む

The "User category" and "User ID" are already written, so there is no need to enter them again.

①②Your "Password" should be between 6 and 20 characters long and use at least three types of characters from the following: uppercase letters, lowercase letters, numbers, and symbols.

*This password is your "User ID Password." You will need it to log in, so please make a note of it so you don't forget it.

③ Enter the applicant's name in full-width katakana

④ If you cannot convert difficult *kanji* in a name, you can substitute simpler *kanji*.

④ Enter the applicant's name in full-width characters.

There is no need to select gender.

⑤ Enter the "Postal Code" in half-width numbers without hyphens. (For example, enter 514-0000 as 5140000.)

⑥ When you press the "Address Search" button, the city or town name will be displayed in the "Address" field below.

⑦ When searching for an address using a postal code, the city or town name will be displayed, so enter the rest of the address, such as the street address.

⑧ You can register up to two phone numbers. Enter numbers in half-width characters. You can use hyphens or not. (Enter 012-345-6789 or 0123456789)

"Email address 1" is already filled in, so there is no need to enter it again. If you would like to receive notifications from your high school from an email address other than the one registered, enter it in "Email address 2."

⑨ Click "Proceed to Confirmation"

※ If there are any errors in your information, and you press the "Proceed to confirmation" button, an error message will be displayed in red. Please enter the requested information correctly and then press the "Proceed to confirmation" button again.
<Example of an error message> " ⚠ Telephone number is a required field." (If you forget to enter your phone number)

※ Check the information you entered on the "User Registration Confirmation" screen, and if there are no errors, press the "Register" button.

※ Look at the "User Registration Confirmation" screen, and if you want to change any information you entered, press the "Return to input" button and make the necessary corrections.

2 Entering and Printing Application Form, Filling Payment Slip or Printing Payment Information Page

(1) Log in.

(2) Select the selection type from the "Procedure List".

※ You can only apply for selections that are held during the application period listed on pages 1 and 2. Please make sure to check that the name of the selection you are applying for is in the 【 】.

(3) Enter your application information in the "Application for Admission".

<選抜名>

選抜名 必須

「選択してください」の欄をクリックして、選抜名を選んでください。もし

絞り込み検索 Do not enter anything

(全検索を行う場合は、条件を空にしてください。)

前期選抜

選抜コード

1

選抜名

前期選抜

<志願校・課程>

課程 必須 選択肢の結果によって入力条件が変わります

志願する課程を選んでください。

選択してください

志願する高等学校 必須 選択肢の結果によって入力条件が変わります

三重県立〇〇高等学校 ボタンをクリックしてください。もしくは、その下の「選択してください」の欄をクリックして、志願する高校を選ぶこともできます。

絞り込み検索

(全検索を行う場合は、条件を空にしてください。)

三重県立〇〇高等学校

学校コード

学校名

第1志望 必須 選択肢の結果によって入力条件が変わります

「選択してください」の欄をクリックして、第1志望の学科・コース名を選んでください。もしくは、絞り込み検索から学科・コース名を選ぶこともできます。

絞り込み検索 Do not enter anything

(全検索を行う場合は、条件を空にしてください。)

普通科 (10010000)

学科・コースコード

1001000001

学科・コース名

普通科 (10010000)

第2志望 必須 選択肢の結果によって入力条件が変わります

「選択してください」の欄をクリックしてください。、桑名工業高校へ志願する場合は、第2志望の学科・コースを選んでください。それ以外の高校へ志願する場合は、「なし」を選んでください。

絞り込み検索 Do not enter anything

(全検索を行う場合は、条件を空にしてください。)

なし

学科・コースコード

0000000001

学科・コース名

なし

<志願者情報>

フリガナ 必須

志願者の「フリガナ」を全角カタカナで入力してください。

氏 ミエ 名 タロウ

志願者名 必須

志願者名を入力してください。
※難しい漢字が変換できない場合は、簡単な漢字で代用してもかまいません。

氏: 三重 名: 太郎

⑩ When you select "Selection Name", "Selection Code" and "Selection Name" will be automatically entered.

⑫ You can narrow down your search results by entering only the initial letters.
Example: 「松」 → 松阪、松阪工業、松阪商業

⑬ When you select "High school you are applying to," the "School code" and "School Name" will be automatically filled in.

If you are applying to Kuwana Kogyo, Yokkaichi Nishi, Yokkaichi Nohgei, Hisai Nohrin, Iga Hakuho, or Hokusei High School, please refer to P.12, "※1 About entering your first and second choice Department and Course."

⑭ When you select the name of your "first choice Department/Course", the "Department/Course Code" and "Department/Course Name" will be automatically filled in.

⑮ When you select the Department/Course Name of your "second choice," the "Department/Course Code" and "Department/Course Name" will be automatically filled in.

The following information will be automatically reflected when you register as a user: ⑯ "Furigana", ⑰ "Applicant's name", ⑲ "Postal code", ⑳ "Current address", ㉑ "Contact phone number", and ㉒ "Email address". Please check and add or modify if necessary.

⑰ If you cannot convert a difficult *kanji*, you can substitute a simpler *kanji*.

生年月日 必須
「カレンダー」ボタンをクリックして、志願者の「生年月日」を入力してください。

郵便番号 必須
郵便番号を半角数字でハイフン (-) を入れずに入力してください。番地など続きを入力してください。

現住所 必須
住所

連絡先電話番号 必須
半角数字で入力してください。(-)ハイフンは不要です。
電話番号

メールアドレス 必須
メールアドレス

<出身中学校等>

区分 必須
「県内公立」「県内私立」「県内国立」「県立」「その他」のいずれかを選択してください。

出身中学校等 必須 選択肢の結果によって入力条件が変わります
中学校等の学校名を入力して「絞り込み検索」ボタンをクリックして、出身中学校等を選んでください。

(全検索を行う場合は、条件を空にしてください。)

学校コード

学校名

出身中学校等 (その他) 選択肢の結果によって入力条件が変わります
出身中学校等で「その他」を選択した場合は、入力してください。

卒業または卒業見込 必須
卒業または卒業見込
「2025年3月卒業見込」または「卒業」を選んでください。
※2025年3月に卒業する中学生等は、卒業式の後も「2025年3月卒業見込」を選んでください。
 2025年3月卒業見込
 卒業

卒業年月 必須 選択肢の結果によって入力条件が変わります
上で「卒業」を選んだ方のみ、卒業年月日

<保護者>

保護者名 選択肢の結果によって入力条件が変わります
保護者名を入力してください。
氏 名

志願者の現住所と同じ 必須
保護者の住所が志願者と同じ場合は、「志願者の現住所と同じ」を選んでください。住所が違う場合は、「志願者の現住所と異なる」を選んでください。
 志願者の現住所と同じ
 志願者の現住所と異なる

⑱ Click on the calendar to select your date of birth

⑲ Check the postal code (half-width numbers, no hyphens (-))

⑳ Check the address (full-width)

㉑ Check the phone number (half-width numbers, no hyphens (-))

㉒ Check your email address (half-width characters)

㉓ For junior high schools etc. in Mie, choose from "Public in the prefecture, (県内公立)" "Private in the prefecture (県内私立)," "National in the prefecture (県内国立)," or "prefectural (県内)." For junior high schools etc. outside Mie, choose "other (その他)."

㉔ For junior high schools in Mie, enter the name of the junior high school you attended and click "Refine search"

㉕ Select your school For junior high schools outside the prefecture, select "Other (その他)" and enter the name of the school in full-width

㉖ If you select "Other (その他)", enter the name of your school in full-width characters.

㉗ Select "Expected to graduate in March 2025 (2025年3月卒業見込)" or "Graduated (卒業)"

㉘ If you selected "Graduation" at ㉗, enter the "Graduation date". (Enter 202003 for March 2020) If you selected "Expected to graduate in March 2025", no entry is required.

㉙ Enter "Parent's name" in full-width characters

㉚ Please select whether the guardian's address is "the same (同じ)" as the applicant's or "different (異なる)".

⑱(1) Click on "Calendar"
The calendar on the right will be displayed.
(2) Select the "Year" and "Month" from the options.
(3) The calendar will be updated, so click on the "Day" to select it.

⑲ Enter the "Postal Code" in half-width numbers without hyphens. (For example, enter 514-0000 as 5140000.)

㉔ You can narrow down your search by entering only the first letters. Example: 「津」 → 津市立〇〇中学校 (学園)

㉕ If you select your "School", "School code" and "School name" will be automatically filled in.

㉗ Junior high school students who will graduate in March 2025 select "Expected to graduate in March 2025 (2025年3月卒業見込)" even after the graduation ceremony.

㉙ If you cannot convert a difficult kanji, you can substitute a simpler kanji.

現住所 必須 選択肢の結果によって入力条件が変わります

志願者の現住所と同じ場合は、入力不要です。

③① If you checked the box "Parent's address is different from that of the applicant" at ③①, enter the address in full-width characters.

<備考>

備考（選択） 必須 選択肢の結果によって入力条件が変わります

いなべ総合学園高校、四日市四郷高校（普通科・スポーツ科学コース）、稲生高校（体育科）、久居高校に出願する場合は、志願者用マニュアルを確認のうえ、指定の内容を選択してください。

選択してください

備考（入力） 必須 選択肢の結果によって入力条件が変わります

白子高校（普通科・文化教養（吹奏楽）コース）に出願する場合は、志願者用マニュアルを確認のうえ、指定の内容を入力してください。

入力文字数：0/500

<入学確約>

入学確約 必須

以下の内容を確認し、「確約します」の☐をクリックしてください。

（前期選抜・連携型中高一貫教育に係る選抜・特別選抜・スポーツ特別枠選抜）
貴校の合格者として内定した場合は、相違なく入学することを確約します。

（スポーツ特別枠選抜）
スポーツ特別枠選抜において内定した場合は、志願した競技の部活動に相違なく入部することを確約します。

確約します

③② Check the contents and check the box

<納付情報>

電子納付額 必須

志願する課程の入学選抜手数料の電子納付額が表示されます。納付額を確認してください。

※納付情報の画面で、「支払可能期限」はシステム上より自動的に算出されたもので、変更はできません。なお、この期限は、システムによる電子納付の場合の納付期間の期間です。

※収入証紙納付書で納付する場合は、志願する

【課程：納付額】
全日制：2200円 定時制：950円 通信制：0円

納付方法は、クレジットカードから選択できます。

自動計算式のため入力不要です。

¥ 0

③③ The electronic payment amount will be automatically entered, so check it.

③④ Click "Proceed to Confirmation"

確認へ進む >

If you are applying to Inabe Sogo Gakuen, Yokkaichi Yogo (General Education/Sports Science Course), Ino (Physical Education) or Hisai in the First Selection process, or if Hokusei's Correspondence Course is your second choice in the Second Selection process, please refer to P.12, "※2 Regarding filling out the remarks column".

If you are applying for Shiroko (General Education/Cultural Arts (Brass Band) Course) in the First Selection process, please refer to P. 12, "※2 Regarding filling in the remarks column."

If you apply for the First Selection, Selection Related to the Integrated Junior and Senior High School Education, Special Selection, or Special Sports Selection, you must be guaranteed admission. In addition, for the Special Sports Selection, you must be guaranteed to join the club activity of the sport you are applying for. (This is only displayed for the First Selection, Selection Related to the Integrated Junior and Senior High School Education, Special Selection, and Special Sports Selection.)

Electronic payment amount (automatically entered from "Payment method" on P.5 and "Course" on P.6)

[Payment method/Course]

- Revenue stamp payment slip/Full-time, part-time: 0 yen
- Electronic payment/Full-time: 2,200 yen
- Electronic payment/Part-time: 950 yen
- Electronic payment/Correspondence: 0 yen

(4) Check the application information on the "Application for Admission" and apply.

③⑤ Click "Apply"

入力へ戻る < 申込み >

※PDFファイルは一度パソコンに保存してから開くようにしてください。

PDF印刷

Look at the "Application Confirmation" screen and if you want to change any information you entered, press the "Return to input" button and make the necessary corrections.

Your application has not yet been completed. Please do not print the application form (PDF file) from this button.

(5) An email will be sent to you stating your application is complete.

※Once your application is complete, you will be issued your Serial Number and Password. The password issued at this time is the "Password for Serial Number." Please be careful not to make a mistake as it is different from the Password for your user ID.

※You will need your "Serial Number" and "Serial Number Password" from now on, so be sure to write them down so that you don't forget them.

※Please do not delete the email containing your "Serial Number" and "Serial Number Password." Please keep it until you have completed your exam.

※Your Serial Number Password will only be issued in this email. Any subsequent emails you receive will not include the password.

(6) Save the PDF file to your computer or smartphone and print it.

Check the Serial Number is listed. (Auto-fill)

Save the "Application for Admission (Form 1)" on your computer or smartphone, print it out on one side of A4-sized white paper (the thickness or "whiteness" of the paper does not matter), and submit it to your junior high school, etc. Please see page 16 for instructions on how to print PDF files at convenience stores, etc. Those who have already graduated from junior high school, etc. do not need to submit the Application for Admission (Form 1).

※The Revenue Stamp Payment Slip (Form 2) will be printed as a PDF file together with the Application for Admission. If you wish to pay the fee with a revenue stamp, please print out the Revenue Stamp Payment Slip one-sided printing along with the Application for Admission one-sided printing as well. If you are applying for a Correspondence Course or have chosen credit card (electronic payment), you do not need to print and submit the Revenue Stamp Payment Slip. All information such as the serial number, address, and applicant name will be left blank and will automatically be marked as "No submission required."

(7) When paying fees using a Revenue Stamp Payment Slip

• Check the Serial Number is listed. (Auto-fill)

• For Full-time and Part-time students, paste the required amount of Mie Prefecture Revenue Stamps on the "Revenue Stamp Payment Slip (Form 2)" and submit it to the junior high school if you are a junior high school student. Those who have already graduated from junior high school should submit the "Revenue Stamp Payment Slip (Form 2)" along with other application documents to the high school during the Submission Period for Application Documents on P. 1-2. (Full-time: 2,200 yen; Part-time: 950 yen)

※The Revenue Stamp Payment Slip is only required if you select "Revenue Stamp Payment Slip" in payment method on P.5. If you select "Credit Card (Electronic Payment)" as the payment method, please check "When paying fees electronically (by credit card)" on the next page.

(8) When paying fees electronically (by credit card)

Once you have reached "Application Completion" on P.9(5), your application data will be saved. Please make payment within the period stated on P. 1-2 "Payment period for electronic payment via the online application system." Junior high school students should consult with their junior high school and determine which high school they wish to apply to before making the payment.

申込完了

【テスト】三重県立高等学校入学選抜Web出願システム（入学願書）の手続きの申込を受付しました。

申込みが完了しました。
下記の整理番号とパスワードを記載したメールを送信しました。

メールアドレスが誤っていたり、フィルタ等を設定されている場合、メールが届かない可能性があります。引き続きお支払いを行う場合は納付へ進むボタンを押下してください。

整理番号	874423758956
パスワード	yB2E3RjHq

整理番号とパスワードは、今後申込状況を確認する際に必要となる大切な番号です。特にパスワードは他人に知られないように保管してください。

なお、内容に不備がある場合は別途メール、または、お電話にてご連絡を差し上げる事があります。

続いてアンケートにご協力頂ける場合は下記「アンケート」

申込内容照会の申込詳細から、納付確認が取れ次第、審査を開始します。

一覧へ戻る アンケートに回答する **納付へ進む** PDFファイルを出力する

※PDFファイルは一度パソコンに保存してから開くようにしてください。

If you pay later or close the screen on the left...

You can display the online payment screen by going to "Login" → "Application Details Inquiry" → "Details".

三重県 電子申請・届出システム

申請書ダウンロード

手続申込 **申込内容照会** 未払い

Application Details Inquiry

整理番号	手続き名	問い合わせ先	申込日時	処理状況	操作
874423758956	【テスト】三重県立高等学校入学選抜Web出願システム（入学願書）	三重県教育委員会事務局 高等学校教育課キャリア教育班	2024年8月2日16時	処理待ち	詳細

Details

※Credit cards (electronic payment) are only available with 3D Secure (a personal authentication service for safe credit card payments). Please prepare a credit card that supports 3D Secure.

三重県 電子申請・届出システム

申請書ダウンロード

手続申込 申込内容照会 委任内容照会

申込内容照会

申込詳細

申込内容を確認してください。

手続き名	【テスト】三重県立高等学校入学選抜Web出願システム（入学願書）
整理番号	874423758956
処理状況	処理待ち
処理履歴	2024年8月2日16時47分

納付情報

オンライン決済 **Omni Payment Gateway (NTTデータ決済代行)でお支払いされる方はこちら**

支払可能期限 **2024年09月18日**

納付額 ¥2,200

納付清額

納付状況 未払い
お支払いから納付状況の反映までに時間がかかる場合があります。納付状況が変わらない場合は、時間を置いて再度ご確認ください。 ※最新の納付情報を確認する場合は、「最新データ表示」ボタンを押してください。 1時間以上納付状況が変わらない場合は、お手数ですが画面下部に記載の問い合わせ先までご連絡をお願いします。

納付日

38 Click here if you would like to pay with Omni Payment Gateway (NTT Data payment agency)

The "Payment Deadline" will be displayed as the deadline by which you can make payment on the system, but please make your payment within the "② Payment Period in case of Electronic Payment via the Online Application System" set for each selection on P.1-2.

※Please refrain from making payments until you have decided which high school you will apply to.

決済方法選択

クレジットカード

39 Click "Credit Card"

<同意事項>

指定納付受託者への同意事項

本ページは、本申請の納付先となる三重県が指定した指定納付受託者である株式会社NTTデータ（以下「当社」とい、当社を指定納付受託者に指定した地方自治体を「当自治体」という。）が運営する、ご利用者が当自治体に納付する各種手数料（以下「手数料」という。）の電子納付専用ページです。

本ページでは、ご利用者が当社に各種納付（納付手続）を申込みすることができます。

手数料の決済サービスによる納付にあたっては、「決済期限」が設定されています。この期限を超過している場合、決済サービスによる納付はできませんので、予めご了承ください。「決済期限」は申込内容照会画面に表示されます。なお、当該期限内に申込が完了しない場合、当自治体の関係者による手納による納付が義務付けられます。

こちら (Omni Payment Gatewayサイト)

41 Click "Proceed to Payment"

「同意する」にチェックをして、「支払へ進む」をクリックしてください。

詳細へ戻る **支払へ進む**

40 Scroll to the bottom and check "Agree"

40 Scroll down to the bottom of the terms and conditions box and you will see a check box for "I agree." Check the box and click "Proceed to Payment" at the bottom right.

※If the check box is left blank, you will not be able to proceed to the next screen.

申込内容照会

クレジットカード情報入力

納付内容	手数料
納付金額	2,200

カード番号 必須

ハイフン(-)抜きで数字のみご記入ください。

有効期限 必須

月/年

 /

セキュリティコード

④③ Enter the credit card number for payment without hyphens, using half-width numbers.

④④ Enter the expiration date of the credit card used for payment in the order of "month → year" using half-width numbers.
Example 2031 September : 09/31

④⑤ Enter the security code of your payment credit card (a three- to four-digit number assigned to each credit card) in half-width numbers.

④⑥ Click "Proceed to Confirmation"

申込内容照会

決済確認

以下の内容でお支払いしてよろしいですか？

納付内容	手数料
納付金額	¥950

クレジットカード情報

カード番号	*****3457
有効期限	12月/23年

④⑦ The payment confirmation screen will be displayed. Check the details, and if there are no problems, click "Pay" at the bottom right.

④⑦ Click "Pay"

申込内容照会

決済完了

決済が完了しました。

④⑧ Click "Back to details"

Please confirm that your payment has been completed. If the message "Payment has been completed 「お支払いが完了しています。」 or "Payment completed 「支払い済」" does not appear immediately, please log in again after 1-2 hours and check "Application Details Inquiry".

申込内容照会

申込詳細

申込内容を確認してください。

手続き名	【前期等】入学願書
整理番号	514643911912
処理状況	処理待ち
処理履歴	2024年8月2日16時31分 申込

納付情報 最新データ表示

オンライン決済	お支払いが完了しています。
支払可能期限	2024年09月11日
納付額	¥950
納付済額	¥950
納付状況	支払済
納付日	2024年08月02日

④⑨ Print this screen

Do not use the "Print application details" button at the bottom of the screen as it does not print the "Payment information" listed above.

Junior high school students etc. should print this screen and submit it to their junior high school etc. One A4 size white sheet of paper is required. The thickness and "whiteness" of the paper does not matter. If you have a printer at home, please print it from the "Print" button on your browser. If you do not have a printer, please save the screen by taking a screenshot, etc., and print it out at a convenience store etc. by referring to P.16. Please note that those who have already graduated from junior high school do not need to submit this form.

伝達事項

日時	内容
	伝達事項はありません。

※1 Regarding entering your first and second choice of Department/Course

【The First Selection】

If you are applying to Kuwana Kogyo High School or Hokusei High School in the First Selection process, you will need to choose your first and second choice from the patterns in the table below.

○桑名工業高等学校 (くくり募集)

	第1志望	第2志望
桑名工業	機械科	材料技術科
	材料技術科	機械科
	電気科	電子科
	電子科	電気科

○北星高等学校
(定時制課程で普通科(昼間部)と情報ビジネス科(昼間部)をくくり募集)

	第1志望	第2志望
北星	昼間部(くくり募集)	なし
	普通科(夜間部)	なし
通信制	普通科	なし

【The Second Selection】

If you are applying to Kuwana Kogyo High School, Yokkaichi Nishi High School, Yokkaichi Nogei High School, Hisai Norin High School, Iga Hakuho High School, or Hokusei High School in the Second Selection period, you will select your first and second choice from the patterns in the table below. In addition, selections after the Second Selection will be made in the same manner.

○桑名工業高等学校 (くくり募集)

	第1志望	第2志望
桑名工業	機械系(くくり募集)	電気系(くくり募集)
	機械系(くくり募集)	なし
	電気系(くくり募集)	機械系(くくり募集)
	電気系(くくり募集)	なし

○久居農林高等学校 (後期選抜は、生物系、環境系でくくり募集)

	第1志望	第2志望
久居農林	生物系(くくり募集)	環境系(くくり募集)
	生物系(くくり募集)	生活デザイン科
	生物系(くくり募集)	なし
	環境系(くくり募集)	生物系(くくり募集)
	環境系(くくり募集)	生活デザイン科
	環境系(くくり募集)	なし
	生活デザイン科	生物系(くくり募集)
	生活デザイン科	環境系(くくり募集)
	生活デザイン科	なし
	生活デザイン科	なし

○四日市西高等学校
(後期選抜は、比較文化・歴史コースと数理情報コースでくくり募集)

	第1志望	第2志望
四日市西	コース(くくり募集)	普通科
	コース(くくり募集)	なし
	普通科	コース(くくり募集)
	普通科	なし

○伊賀白鳳高等学校 (後期選抜は、くくり募集)

	第1志望	第2志望
伊賀白鳳	くくり募集	なし

○四日市農芸高等学校 (後期選抜は、農業系でくくり募集)

	第1志望	第2志望
四日市農芸	農業科学科	生活文化科
	農業科学科	なし
	食品科学科	生活文化科
	食品科学科	なし
	環境造園科	生活文化科
	環境造園科	なし
	生活文化科	農業科学科
	生活文化科	食品科学科
	生活文化科	環境造園科
	生活文化科	なし

○北星高等学校
(定時制課程で普通科(昼間部)と情報ビジネス科(昼間部)をくくり募集)

	第1志望	第2志望
北星	昼間部(くくり募集)	普通科(夜間部)
	昼間部(くくり募集)	なし
	普通科(夜間部)	昼間部(くくり募集)
	普通科(夜間部)	なし
通信制	普通科	なし

※ 後期選抜で北星を志願する場合に、第1志望が定時制で第2志望が通信制の場合は、第2志望は「なし」を選択し、「備考欄」で「第2志望通信制」を選択します。

※2 Regarding filling in the Remarks Column

If you are applying to Inabe Sogo Gakuen, Yokkaichi Yogo (General Education/Sports Science Course), Ino (Physical Education Course), or Hisai in the First Selection process, please select from the options below in the "Notes" field. If you are applying to Shiroko (General Education/Culture and Liberal Arts (Brass Band) Course), please fill in the following in the "Notes" field.

In the Second Selection period, if your first choice is Hokusei's Part-time Course (Daytime Course (Group Recruitment) or General Course (Nighttime Course)) and your second choice is Hokusei's Correspondence Course (General Course), select "Correspondence Course as Second Choice" in the "Notes" field.

【The First Selection】

○ いなべ総合学園

I 面接・作文を受検する志願者は、次の選択肢を選択。
<選択肢>
1 面接・作文

II 学力検査を受検する志願者は、以下の選択肢よりいずれか1つを選択。
<選択肢>
2 国語・英語 2 数学・英語

III 面接・実技検査を受検する生徒は、以下の選択肢よりいずれか1つを選択。
<選択肢>

3 美術	3 書道
3 体育・陸上競技(100m走)	3 体育・陸上競技(800m走)
3 体育・陸上競技(砲丸投げ)	3 体育・陸上競技(走り高跳び)
3 体育・陸上競技(走り幅跳び)	3 体育・サッカー
3 体育・バスケットボール	3 体育・バレーボール
3 体育・卓球	3 体育・ソフトボール
3 体育・器械運動(マット運動)	3 体育・剣道
3 体育・レスリング	3 体育・ゴルフ
3 体育・ハンドボール	3 体育・ソフトテニス

○ 白子(普通科・文化教養(吹奏楽)コース)
自己表現について、次の1~3を記入。
1 表現内容(主題及び内容を簡潔に)
2 使用機器(楽器その他使用する持ち込み器具)
3 大型楽器等、白子高校にて準備を依頼したいもの

○ 稲生(体育科)
実技検査の選択科目について、以下の選択肢よりいずれか1つを選択。
<選択肢>

陸上競技(100m走)	陸上競技(800m走)	陸上競技(走り幅跳び)
陸上競技(走り高跳び)	陸上競技(砲丸投げ)	柔道
ソフトボール	サッカー	バスケットボール
ハンドボール		

○ 久居

I 作文型を受検する志願者は、次の選択肢を選択。
<選択肢>
1 作文

II 体育型を受検する生徒は、実技検査の選択科目について、以下の選択肢よりいずれか1つを選択。
<選択肢>

2 男子100m走	2 男子1500m走
2 女子100m走	2 女子1000m走

III 学力型を受検する生徒は、以下の選択肢よりいずれか1つを選択。
<選択肢>
3 国語・英語 3 数学・英語

○ 四日市四郷(普通科・スポーツ科学コース)
実技検査の選択科目について、以下の選択肢よりいずれか1つを選択。
<選択肢>

バスケットボール	ソフトボール	ハンドボール
テニス	サッカー	バレーボール
レスリング	陸上競技(100m走)	陸上競技(800m走)
陸上競技(走り幅跳び)	陸上競技(走り高跳び)	陸上競技(砲丸投げ)

【The Second Selection】

○ 北星
※ 定時制課程を第1志望とし、通信制課程を第2志望とする志願者は、次の選択肢を選択。
<選択肢>
第2志望通信制

3 Confirmation of Receipt of Application

(1) 【Confirmation of Receipt of Application】You will receive an email from the high school you applied to.



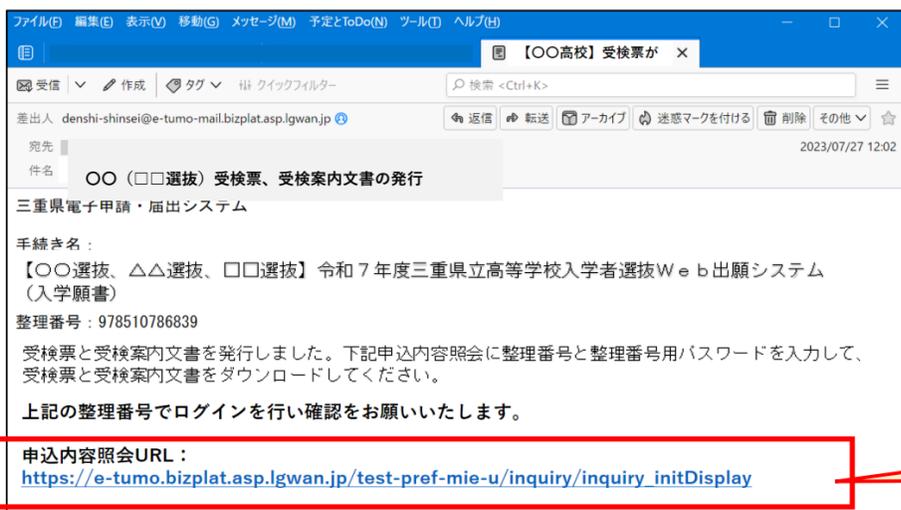
During the "Application Acceptance Confirmation" period on P.1-2, you will receive a Confirmation of Receipt of Application email from the high school to which you have applied.

At this point, you cannot print the Examination Guide or the Examination Ticket. (an email issuing the Ticket and Guide will arrive later)

We will check whether or not your application has been accepted and whether or not you have any documents sent (Examination Guide, Examination Ticket). *If the school does not issue an Examination Guide, there will be no mention of the sending of the Examination Guide.

4 Printing of Examination Tickets and Examination Guides

(1) The high school you applied to will send you an email during "Examination Ticket and Examination Guide Issuance Period" on P.1 and 2.



✘The password for your Serial Number will not be included in this email.

✘Please do not delete the email you receive, but keep it until you have completed the test.

① Click this URL

(2) Log in from the above URL.



②③ Enter the Serial Number and Serial Number Password issued when you completed your application on P.9 (5). Please note that this password is different from the User ID Password.



✘Even if you have forgotten your Serial Number or its Password, you can access the page with the same Examination Ticket and Examination Guide attached by going to "User Login" → "Application Details" → "Details" on P.16-17.

(3) Save the PDF files of the "Examination Ticket" and "Examination Guide" to your computer or smartphone and print them out.



Save the "Examination Ticket (Form 3)" and "Examination Guide" to your computer or smartphone and print them out. You will need A4 size white paper. The thickness and "whiteness" of the paper do not matter. Please see P.16 for instructions on how to print the PDF file at a convenience store, etc.

様式3

受 検 票

選 抜 名	受 検 番 号
前期選抜	1001 番

志 願 者 名	三重 太郎
出身中学校等	津市立〇〇中学校
高等学校名	三重県立〇〇高等学校
課 程	全日制
学科・コース名	普通科 (10010000)

写真貼付欄
(縦4cm×横3cm)

上半身正面、
無帽で6か月
以内に撮影し
たもの

貼付シール外枠

学力検査を実施する高等学校の県共通の日程

【前期選抜】		
検査教科	検査時間	
国語又は数学	10:00~10:45	45分
英語	11:00~11:45	45分

※ 受付、点呼・諸注意の時間帯については別途指示がある。
※ 検査項目は高等学校によって異なる。

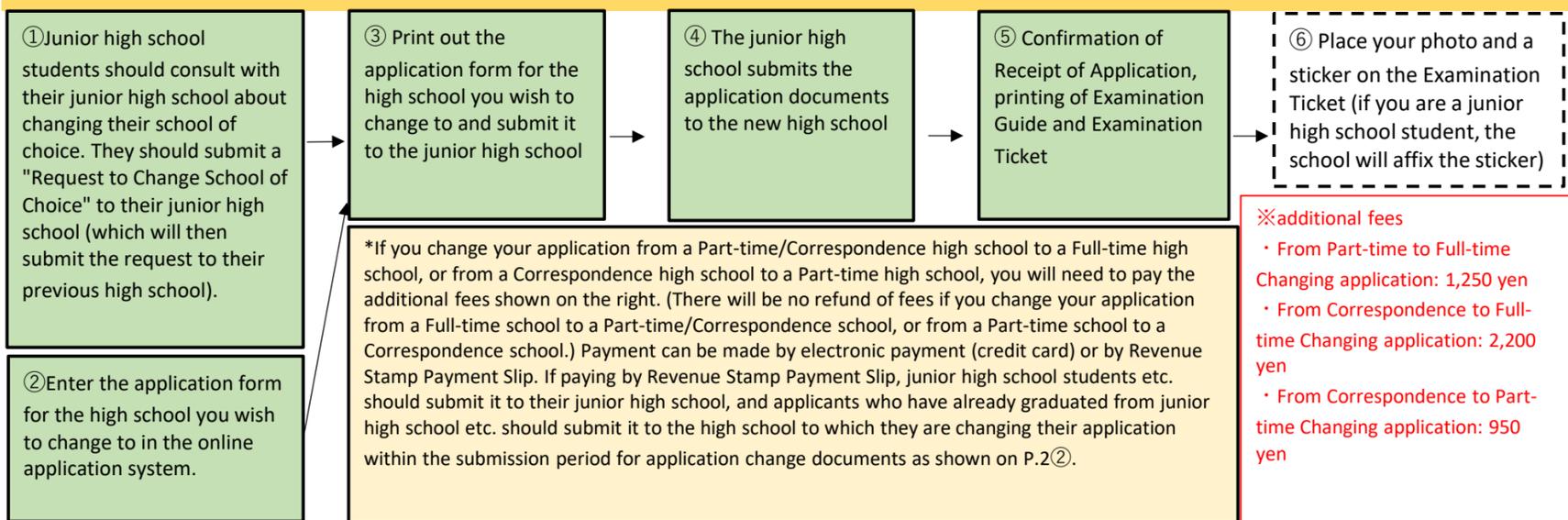
【後期選抜、再募集】		
検査教科等	検査等時間	
受付	8:30~8:50	
点呼・諸注意	9:00~9:20	45分
国語	9:30~10:15	45分
数学	10:30~11:15	45分
社会	11:30~12:15	45分
昼食・休憩	12:15~13:15	
英語	13:15~14:00	45分
理科	14:15~15:00	45分

高等学校から「受検案内」の配付がある場合は、実施される検査や日程を「受検案内」で確認すること。

Paste your photo on the Examination Ticket and then place a special transparent sticker on top of it. (Those enrolled in a junior high school, etc., should submit the Examination Ticket to their junior high school, etc., which will then affix a special transparent sticker.) The photo should be 4cm long x 3cm wide, taken within the last six months, showing the upper body in front and without a hat. (Both black and white and color are acceptable.) Please do not lose your Examination Ticket until the day the results are announced.

"Examination Guide" will be different in each high school. Please check it as it will contain information on the day of the examination.

5 Steps for Changing Your School of Choice (Full-time: Feb 27th to Mar 5th, Part-time/Correspondence: Feb 27th to Mar 4th)



⚠ ※If you change your application to a different high school, or if you change your course or department(first choice) at the same high school, your Examination Number will change, so you will be issued a new Examination Ticket by the high school you are changing your application to. In the case of "at the same high school only changing the course or department (second choice)" or "changing the special quota for returning students and foreign students," your Examination Number will not change, so a new Examination Ticket will not be issued. Please be sure to print it out before making any changes to your application.

(1) Obtain the following forms: Application to Change School of Choice (Form 6), Application to Change Department of Choice (Form 8), and Application to Change the Special Quota for Returning Students and Foreign Students, etc. (Form 9).

A
Enter the URL below and download from the Mie Prefecture website "Various forms for Mie Prefectural High School Admissions Selection for 2025."
<https://www.pref.mie.lg.jp/common/04/ci600016347.htm>

B
Scan the QR code on the right and download it from the Mie Prefecture website "Various forms for Mie Prefectural High School Admissions Selection for 2025."
*QR code is a registered trademark of DENSO WAVE Inc.



(2) Please fill out the Application to Change School of Choice (Form 6), Application to Change Department of Choice (Form 8), and Application to Change the Special Quota for Returning Students and Foreign Students, etc. (Form 9).

<Documents to fill out>

- ・ Application for School Change (Form 6) if you are changing your school of choice,
- ・ Application for Department Change (Form 8) if you are changing your department of choice (including changing your second choice department),
- ・ Application for change of the Selection of students with a special quota for returning students and foreign students, etc. (Form 9) if you are changing your application regarding the selection of students with a special quota for returning students and foreign students, etc.



<How to submit>

- ・ For junior high school students, submit the documents to the junior high school
- ・ For those who have already graduated from junior high school...
 - If you are changing your school of choice, prepare two copies of the Application for School Change (Form 6) and submit them to the previous and new high schools within the period indicated on page 2, "Submission period for application change documents."
 - If you are changing your department of choice, prepare one copy of the Application for Department Change (Form 8) and submit it to the high school within the period indicated on page 2, "Submission period for application change documents."
 - If you are changing your application for a special quota for students returning from overseas, foreign students, etc., prepare one copy of the Application for Special Quota for Returning Students and Foreign Students, etc. (Form 9) and submit it to the high school within the period indicated on page 2, "Submission period for application change documents."

様式6 (志願する高等学校の志願変更用)

志願校変更願

志願者名	
保護者名	
出身中学校等	

以下のとおり、志願する高等学校を変更したいのでお願いします。

<志願変更前>

高等学校名	三重県立	高等学校
課程名		課程
学科・コース名	第1志望	科
	第2志望	科
変更前の入学願書の整理番号		

<志願変更後>

高等学校名	三重県立	高等学校
課程名		課程
学科・コース名	第1志望	科
	第2志望	科
入学願書の整理番号		

Application for School Change (Form 6)

様式8 (同一高等学校における課程及び学科・コースの志願変更用)

志願学科等変更願

志願者名	
保護者名	
出身中学校等	

以下のとおり、志願する課程及び学科・コースを変更したいのでお願いします。

<志願変更前>

高等学校名	三重県立	高等学校
課程名		課程
学科・コース名	第1志望	科
	第2志望	科
入学願書の整理番号		

<志願変更後> ※ 変更する内容のみ記入

課程名		課程
学科・コース名	第1志望	科
	第2志望	科
入学願書の整理番号		

Application for Department Change (Form 8)

様式9 (海外帰国生徒・外国人生徒等に係る特別枠入学志願変更用)

海外帰国生徒・外国人生徒等に係る特別枠入学志願変更願

志願者名	
保護者名	
出身中学校等	

(次のア、イのいずれかの()に○を記入する。)

()ア 特別枠選抜から特別枠以外の選抜
()イ 特別枠以外の選抜から特別枠選抜
に志願変更したいので、許可をお願いします。

高等学校名	三重県立	高等学校
課程名		課程
学科・コース名	第1志望	科
	第2志望	科
入学願書の整理番号		

Application for Change of the Selection of students with a Special Quota for Returning Students and Foreign Students, etc. (Form 9)

(3) Enter your Application Form into the Online Application System for the high school you wish to change your application to.

手続き一覧

2023年08月08日 18時49分現在

並び替え 受付開始日時降順 表示数変更 20件ずつ表示

1

【後期選抜】令和7年度三重県立高等学校入学志願Web出願システム(入学願書)

【後期選抜志願変更】令和7年度三重県立高等学校入学志願Web出願システム(入学願書)

Please refer to P.5-12 for instructions on how to fill out the Application Form.

① Click on "Changes to application for the Second Selection period: Mie Prefectural High School 2025 Admission Selection Online Application System (Application Form)"

<選抜手数料の納付方法>

納付方法 必須

※クレジットカード(電子納付)は、3Dセキュア(クレジットカード決済を安全に行うための本人認証サービス)に対応するカードに限り、返金はできませんのでご注意ください。

※「定時制→全日制」「通信制→全日制」「通信制→定時制」の志願変更は、後期選抜と同じ方法で選抜手数料を納付してください。

※「定時制→全日制」「通信制→全日制」(電子納付)を選択してください。

クレジットカード(電子納付)

収入証紙納付書

Select "Credit card (クレジットカード)" or "Revenue stamp payment slip (収入証紙納付書)"

② Please select the payment method as follows:

If no additional fees are added
Full-time → Full-time, Full-time → Part-time
Full-time → Correspondence, Part-time → Part-time
Part-time → Correspondence,
Correspondence → Correspondence

↑ Please select credit card (electronic payment). The fee will be 0 yen.

Additional fees required
Part-time → Full-time, Correspondence → Full-time
Correspondence → Part-time

<選抜名>

選抜名 必須

「選択してください」の欄をクリックして、選択してください。

後期選抜

③ Select "the Second Selection (後期選抜)" as the selection name.

↑ Please use the same method as for the Second Selection and pay the difference in fees.

<志願校・課程>

課程(志願変更前) → 課程(志願変更後)

志願変更する課程を選んでください。

選択してください

④ Select Course (before change of application) → Course (to which application has been changed)

④ Please choose from the following options, such as Course (before change of application) → Course (to which application has been changed).

Full-time → Full-time, Full-time → Part-time,
Full-time → Correspondence, Part-time → Full-time,
Part-time → Part-time, Part-time → Correspondence,
Correspondence → Full-time, Correspondence → Part-time,
Correspondence → Correspondence

<納付情報>

⑤ The electronic payment amount will be automatically entered, so check it.

※収入証紙納付書を選択する場合は、志願する課程に関わらず「0円」と表示されます。

【課程：納付額】
定時制→全日制：2,200円、通信制→全日制：2,200円、通信制→定時制：950円
上記以外の志願変更：0円

納付方法は、クレジットカードから選択できます。お支払いの確認が取れ次第、手続きの担当課による審査が行われます。申込後、申込内容照会からお支払いを行ってください。

自動計算のため入力不要です。

0 2024年09月17日までに支払ってください。

⑤ Check the additional electronic payment amount.

[If you choose credit card (electronic payment)]

- 0 yen
- Full-time → Full-time, Full-time → Part-time
- Full-time → Correspondence, Part-time → Part-time
- Part-time → Correspondence, Correspondence → Correspondence
- 1,250 yen
- Part-time → Full-time
- 2,200 yen
- Correspondence → Full-time
- 950 yen
- Correspondence → Part-time

[If you choose Revenue Stamp Payment Slip]

*For other items, please refer to P.5-12 when entering information. For junior high school students, if there is a difference between the "Application Form (Form 1)" and the handling fee, please submit a "Printout of the Payment Information (paid) screen" or a "Revenue Stamp Payment Slip (Form 2)" to the junior high school, etc.

If you have already graduated from junior high school, please submit a "Revenue Stamp Payment Slip (Form 2)" to your high school during the submission period for Application Documents on P.2 only if you selected the Revenue Stamp Payment Slip as your payment method. There is no need to submit a "Printout of the Payment Information (paid) screen".

※If you pay using the "Revenue Stamp Payment Slip," affix the required amount of Mie Prefecture Revenue Stamps to the Revenue Stamp Payment Slip (Form 2) and submit it.

- No submission required (0 yen)
- Full-time → Full-time, Full-time → Part-time Full-time → Correspondence, Part-time → Part-time Part-time → Correspondence, Correspondence → Correspondence
- 1,250 yen
- Part-time → Full-time
- 2,200 yen
- Correspondence → Full-time
- 950 yen
- Correspondence → Part-time

4 FAQs about the Online Application System

1 How to Print Out

Q1 I don't have a printer at home, so I would like to know how to print out Application Forms, Revenue Stamp Payment Slips, Payment Information screen, Examination Ticket, etc. from my smartphone.

A1 You can print from a copy machine (multifunction machine) at a convenience store, etc. There are two ways to print PDF files and image files at a convenience store, etc.: ① or ②.

① Copy the file onto a recording medium such as a USB memory or SD card, take it to a convenience store, etc., connect it to a copy machine, and print it.

② Print using the online print service. For information on how to use the service, please check the web page of each convenience store's print service using the QR code below.

◆Family Mart, Lawson, Ministop < Network Print Service >



◆7-Eleven < Online Print >



※QR Code is a registered trademark of DENSO WAVE Inc.

※In addition, Daiso, MaxValu, Valor, Cocokara Fine, etc. also have copy machines (multifunction machines) that can print PDF files and image files. (Some stores may not have them.)

2 In case of not receiving your confirmation Email from high school

Q2 What should I do if I don't receive an email from the Online Application System and can't print out my Admission Ticket etc.?

A2 Please check and print using the following method.

(1) Check the period during which the examination ticket is issued for the selection you have applied for.

※The Examination Ticket will be issued and a notification email will be sent during the period described in "Issue of Examination Ticket and Examination Guide" on P.1-2. If you do not receive a notification email during this period, please check your Examination Ticket, etc. using the method from (2) onwards.



(2) The user logs in.



① Click "Login"

利用者管理

利用者ログイン

既に利用者登録がお済みの方

利用者IDを入力してください

〇〇〇〇〇@〇〇.ne.jp

利用者登録時に使用したメールアドレス、または各手続の担当部署から受領したIDをご入力ください。

パスワードを入力してください

.....

利用者登録時に設定していただいたパスワード、または各手続の担当部署から受領したパスワードをご入力ください。忘れた場合、「パスワードを忘れた場合はこちら」より再設定してください。

メールアドレスを変更した場合は、ログイン後、利用者情報のメールアドレスを変更ください。

[パスワードを忘れた場合はこちら](#)

④ Click "Login"

ログイン >

②③ Enter the user ID and User ID Password you set when you registered as a user on P.3-4. Please note that this password is different from the Serial Number Password.

三重県 電子申請・届出システム

ログアウト
利用者情報

申請書ダウンロード

手続き申込 > 申込内容照会

⑤ Click "Application Details Inquiry"

⑥ All procedures you have applied for will be displayed, including "the First Selection" and "the Second Selection." Check the "Selection Name" to avoid any mistakes.

整理番号	手続き名	処理状況
719733194223	【〇〇選抜・△△選抜・□□選抜】令和7年度三重県立高等学校入学者選抜Web出願システム（入学願書）	処理中（返信済み）

⑥ Check the "Selection Name"

⑦ Click "Details"

申込内容照会

申込詳細

申込内容を確認してください。

※添付ファイルは一度パソコンに保存してから開くようにしてください。

手続き名	【前期等】入学願書
整理番号	063687323361
処理状況	処理中（返信済）
処理履歴	2024年8月7日10時25分 返信ファイルアップロード 2024年8月7日9時14分 受理 2024年8月7日8時53分 申込
返信添付ファイル1	〇〇（□□選抜）受検票_063687323361.pdf
返信添付ファイル2	〇〇（□□選抜等）受検に関するご案内.pdf

納付情報

オンライン決済	お支払いが完了しています。
支払可能期限	2024年09月16日
納付額	¥950
納付済額	¥950

⑧ Check the file name, download and print them

If the "Examination Ticket (Form 3)" has been issued, the "Processing Status" 「処理状況」 will be "Processing (Reply Completed)" 「処理中（返信済）」. The Examination Ticket and other documents will be attached to the reply attachments.

Save the "Examination Ticket (Form 3)" and "Examination Guide" to your computer or smartphone and print them out. You will need A4 size white paper. The thickness and "whiteness" of the paper do not matter. Please see P.16 for instructions on how to print the PDF file at a convenience store, etc.

申込内容照会

申込詳細

申込内容を確認してください。

手続き名	【前期等】入学願書
整理番号	514643911912
処理状況	処理中（返信未）
処理履歴	2024年8月6日13時20分 受理 2024年8月2日16時31分 申込

If the "Examination Ticket (Form 3)" has not been issued, the "Processing Status" 「処理状況」 will be "Processing (reply not received)" 「処理中（返信未）」. Please wait until the processing status changes to "Processing (reply received)" as shown above.

3 How to check the status of application

Q 3 How can I check the progress of my application?

A 3 You can check the progress of your application procedures by using either method (A) or (B) below.

(A) How to check the progress of your application process using User Login



① Click "Login"



② Enter your user ID (registered email address)

③ Enter your User ID Password

④ Click "Login"

②③ Enter the User ID and User ID Password you set when you registered as a user on P.3-4. Please note that this password is different from the Serial Number Password.



⑤ Click on "Application Details Inquiry"

⑤ If you have not completed the Application Form, nothing will be displayed in the Procedures section.



⑦ Click "Details"

⑥ Check the "Selection Name"

⑥ All procedures for which you have completed the Application Form will be displayed, including "First Selection" and "Second Selection." Check the "Selection Name" to ensure there are no mistakes.

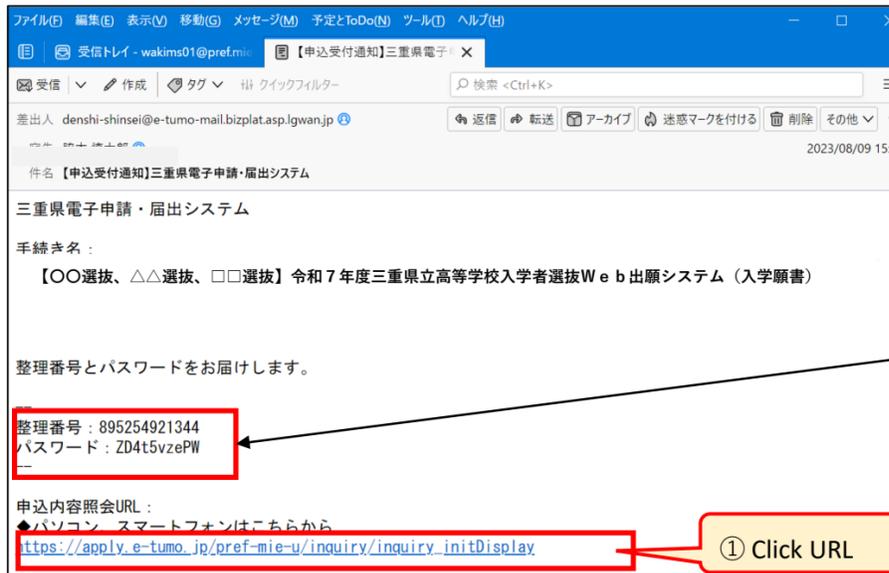


⑧ Check the "Processing Status"

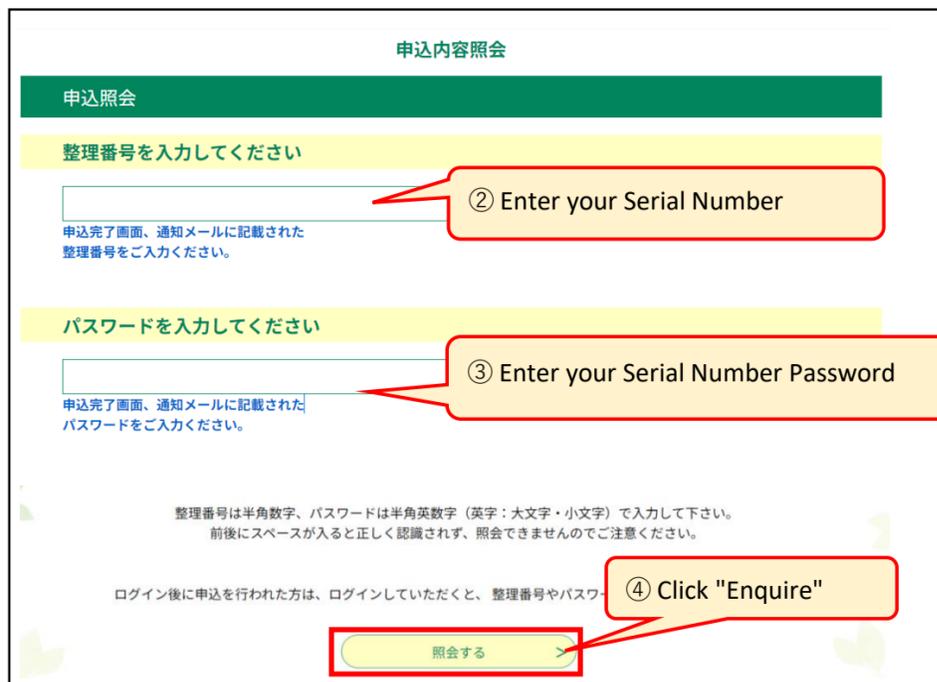
⑧ "Processing Status" is as follows.

1. "Waiting for Processing"
Before the high school has accepted and processed the application documents
2. "Processing (Tickets not issued)"
Before the high school has accepted and processed the application documents and issued the Examination Ticket
3. "Processing (Tickets issued)"
After the Examination Ticket has been issued and an email has been sent to the applicant (the Examination Ticket can be printed)
4. "Withdrawal Request"
Before the high school has approved the Withdrawal Request
5. "Withdrawn"
The application has been withdrawn and a new application can be submitted
6. "Completed"
After the applicant has downloaded the Examination Ticket

(B) How to check the progress of your application procedure from the email you received when your application was completed (P. 9)



Check your Serial Number and Password from the email you received on P.9(5).



②③Enter the Serial Number and Serial Number Passport issued when you completed your application on P.9 (5). Please note that this password is different from the User ID Password.



4 How to correct your application form

Q 4 How can I edit my application after I have already submitted it?

A 4 You can only edit your application when the "Processing Status" is "Waiting for Processing." The editing method varies depending on your payment method and payment status. Please edit your application using the following methods according to your situation.

I How to edit "If you have made an electronic payment and the application process (Full-time, etc.) has not changed" or "If you have paid using a Revenue Stamp Payment Slip"
*If you made your payment electronically, you can modify the application using the method above regardless of the payment status (paid or unpaid).

In this case, the fee for electronic payment will not change, so you can edit the application without withdrawing your application.

- (1) Check the application data (you can use either method (A) or (B)).
 (A) When you use the User Login
 (B) When you use the received email

※You can check the application data you have already submitted using the same method as P.18-19 

- (2) On the "Application Details" screen, check the details of your application and click "Edit."

① Click "Edit" at the bottom of the page.

① Scroll to the bottom

- (3) On the "Change Application" screen, edit any information you wish to change and click "Proceed to Confirmation."

③ Edit your application details and click "Proceed to Confirmation" at the bottom of the screen.

④ Click "Proceed to confirmation"

③ Edit the input

- (4) Check the corrected parts (written in blue) and click "Edit".

⑤ Check the corrections

⑥ Once you're done checking, click "Edit"

⑤ In this example, the student changed his or her first choice from the General Education Department to the Welfare Department "ふくし科", so "First Choice Code" and "First Choice (Department/Course name)" are displayed in blue.

⑥ Check the details and click "Edit" at the bottom of the page to confirm. If there are any mistakes, click "Back to Input" (入力へ戻る).



⑦ "Application Change Completed" will be displayed. Click "Back to Details".

(5) Check the Edit History

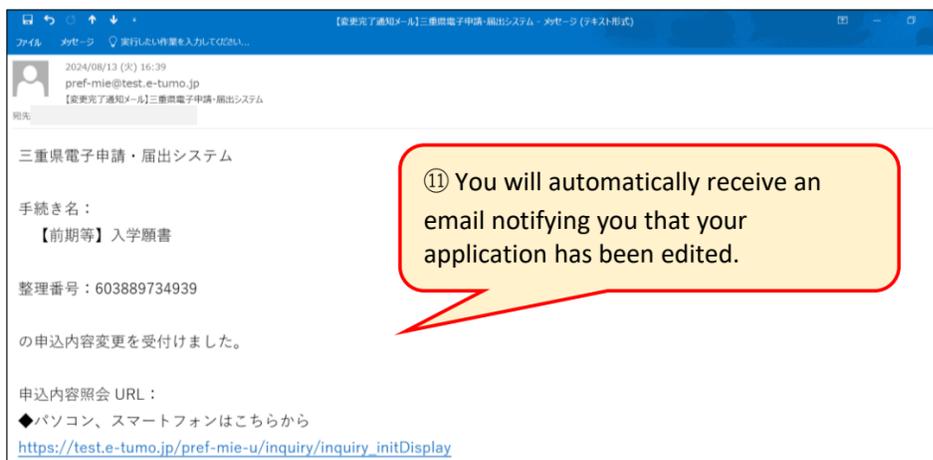


⑧⑨ On the application details inquiry screen, the "Edit History" will be displayed in the "Processing History" and the "Edit date and time" will be displayed at the bottom of the page.

※The high school that accepted the application may make corrections. In that case, the "Processing History" will display the history and state "Correction (Correction by Person in Charge)."

⑩ Save the corrected "Application Form (Form 1)" and print it out, and if you are paying with Revenue Stamps, Print out the "Revenue Stamp Payment Slip (Form 2)" and submit it to your junior high school if you are a junior high school student. Those who have already graduated from junior high school do not need to submit them.

※If you edit your Application Form using "Electronic Payment (Unpaid)", please refer to P.10-11 to pay the fee, print out the "Payment Information (Paid) Screen", and submit it. If you edit using "Electronic Payment (Paid)", the payment information will remain "Paid", so there is no need to submit it.



⑪ You will automatically receive an email notifying you that your application has been edited.

II How to edit "If your Electronic Payment Status is Unpaid and you change the Course (Full-time etc) you are applying for"

In this case, the fee for electronic payment registered in the online application system will change, so you will need to withdraw your application and submit a new one.

- (1) Check the application data for your application (you can use either method (A) or (B)).
 - (A) When you use the User Login
 - (B) When you use the received email

※You can check the application data you have already submitted using the same method as P.18-19

(2) On the "Application Details" screen, check the details of your application and click "Withdraw."



※You will not be able to submit a new application until you have withdrawn your application.

① Click "Withdraw" at the bottom of the page.

① Scroll to the bottom

③④ Enter the reason for withdrawal and click "Proceed to Confirmation".

(3) On the "Enter reason for withdrawal" screen, enter the reason for withdrawal and click "Proceed to Confirmation."

(4) Check the information you entered and click "Withdraw."

⑤ Scroll to the bottom

※Confirm the withdrawal of your application. Once the "withdrawal" of your application is complete, you will be able to submit a new application, so please refer to P.5-12 to enter the information. Junior high school students should submit the "Application Form (Form 1)" and a "Printout of the Payment Information (paid) screen" or the "Revenue Stamp Payment Slip (Form 2)" to their junior high school, etc. Those who have already graduated from junior high school should submit the "Revenue Stamp Payment Slip (Form 2)" only if they selected it along with other application documents to their high school during the "Application Documents Submission Period" on P.1-2. There is no need to submit a "Printout of the Payment Information (paid) Screen".

⑦ An automatic email will be sent to you to inform you that your application has been withdrawn.

III How to correct "If your Electronic Payment Status has been "Paid" and you are changing the "Course"(Full-time etc) you are applying for"
 *This also includes changing from a Correspondence Course to a Full-time or Part-time Course.

In this case, the Fee paid electronically via the Online Application System will change, so you will need to request the Withdrawal of your application and then submit a new application after approval. The fee you have already paid will be refunded*, so please take the following points into consideration when carrying out the procedure.

※Regarding refund of fees (Notes)



- Please make sure to request withdrawal of your application as soon as possible.
- If your request to withdraw your application is approved by your high school, the fee will be refunded.
- In the following cases, your application cannot be withdrawn, so the fee cannot be refunded.

① If the application status is "In process (no reply)", "In process (reply received)", "Not accepted", "Completed", or "Forced completion".

② If the "Application acceptance confirmation period" described on pages 1 and 2 has passed.

※Please note that if your high school does not "approve the withdrawal of your application" within the same month that the fee is paid, the credit card company will not be able to offset the charge, so the fee before the withdrawal will be charged and refunded from the following month onwards.

- (1) Check the application data for your application (you can use either method (A) or (B)).
- (A) When you use the User Login
 - (B) When you use the received email

※You can check the application data you have already submitted using the same method as P.18-19

- (2) On the "Application Details" screen, check the details of your application and click "Request Withdrawal."

※You will not be able to submit a new application unless you request to withdraw your application and the high school approves it.

- (3) On the "Enter Reason for Withdrawal" screen, enter the reason for withdrawal and click "Proceed to Confirmation."

③④ Enter the reason for withdrawal and click "Proceed to Confirmation".

(4) Check the information you entered and click "Request Withdrawal."

申込内容照会

申込取下げ依頼確認

以下の申込を取下げ依頼してもよろしいですか？

手続き名	【前期等】入学願書
整理番号	324776798363
処理状況	処理待ち
取下げ事由	志願校を変更するため
処理履歴	2024年8月2日16時29分 申込

申込内容

<選抜手数料の納付方法>

⑤ Scroll to the bottom

⑥ Click "Request Withdrawal"

⑥ The high school will be asked to withdraw their application.

※The request to withdraw your application will be reviewed and approved by the high school. It may take one to two days from review to approval. You can check the status on P.18-19, "About confirming your application procedures." Once the withdrawal is approved, the processing status will change from "Withdrawal Request" to "Withdrawn."

申込内容照会

申込取下げ依頼完了

Requested

整理番号：324776798363の申込を取下げ依頼しました。

(5) You will receive an email when your withdrawal request is approved.

○○ (□□選抜) 入学願書取下げ承認 - メッセージ (テキスト形式)

2024/08/13 (火) 15:00
pref-mie@test.e-tumo.jp
○○ (□□選抜) 入学願書取下げ承認

宛先

三重県電子申請・届出システム

手続き名：
【前期等】入学願書

整理番号：324776798363

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入学願書の取下げ依頼を承認しました。手数料の返金について、別途手続きが必要な場合は、後日、三重県教育委員会事務局より連絡します。
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※Once the "withdrawal" of your application is complete, you will be able to submit a new application, so please refer to P.5-12 to enter the information. Junior high school students should submit the "Application Form (Form 1)" and a "Printout of the Payment Information (paid) screen" or the "Revenue Stamp Payment Slip (Form 2)" to their junior high school, etc. Those who have already graduated from junior high school should submit the "Revenue Stamp Payment Slip (Form 2)" only if they selected it along with other application documents to their high school during the "Application Documents Submission Period" on P.1-2. There is no need to submit a "Printout of the Payment Information (paid) Screen".

IV How to change your payment method"

If your payment status is Unpaid and you wish to change your payment method, please refer to the correction method on P.21-22, "II. If your electronic payment status is Unpaid and you are changing the Course you are applying for" to make the necessary corrections. If your payment status is Paid, please refer to the correction method on P.23-24, "III. If your electronic payment status is Paid and you are changing the Course you are applying for" to make the necessary corrections.

5 How to withdraw your application

Q 5 I would like to know how to withdraw my application for admission.

A 5 The method for withdrawing your application varies depending on your payment status. If you have not Paid, please refer to P.21-22, "II. If you have made an electronic payment (Unpaid) and are changing the Course you are applying for," and withdraw your application." If you have already Paid, Paid with Revenue Stamps, or are applying to a Correspondence Course, please refer to P.23-24, "III. If you have made an electronic payment (paid) and are changing the Course you are applying for," and withdraw or request withdrawal of your application.